

Audit and Governance Committee

Agenda

Date:	Thursday, 30th September, 2010
Time:	10.00 am
Venue:	Committee Suite 2/3 - Westfields, Middlewich Road, Sandbach, CW11 1HZ

The agenda is divided into two parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the top of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**
2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos. 11 and 35 a total period of 10 minutes is allocated for members of the public to address the Committee on any matter relevant to the work of the Committee. It is not required to give notice of the intention to make use of the public speaking provision; however, as a matter of courtesy, a period of 24 hours notice is encouraged.

Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers.

Members of the public should provide 3 clear working days' notice, in writing, if they wish to ask a question at the meeting, to enable an informed answer to be given.

For requests for further information

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4. **Minutes of Previous Meeting** (Pages 1 - 4)

To approve as a correct record, the Minutes of the meeting held on 29 June 2010.

5. **Work Programme** (Pages 5 - 16)

To consider the report of the Head of Internal Audit and Compliance which presents a work plan for consideration.

Members are invited to make any appropriate amendments and to note that this will be re-submitted to the Committee, periodically, for development and approval.

6. **Internal Audit Plan Update** (Pages 17 - 28)

To consider the report of the Head of Internal Audit and Compliance. The report updates the Committee on progress against the Internal Audit Plan 2010/11, outlines revisions to the plan and summarises the work during the period April – August 2010.

The Committee is asked to note the issues identified, endorse the approach to achieving adequate audit coverage during the remainder of 2010/11, and discuss future audit issues and ways of working, as appropriate.

7. **Review of Internal Audit Effectiveness** (Pages 29 - 52)

The report of the Head of Internal Audit and Compliance provides the Committee with the Audit Commission's review of Internal Audit, including the management response.

Representatives from the Audit Commission will be in attendance to present the findings of the review.

8. **2009-2010 Annual Governance Report** (Pages 53 - 84)

To consider the report of the Borough Treasurer. The report invites Members to comment on the Annual Governance Report for 2009/2010.

The Committee is asked to approve the final Statement of Accounts for 2009/2010 and the Chairman is asked to sign the letter of representation for Cheshire East Borough Council.

(Note: the attached Annual Governance Report was not available at the time of publication of the agenda and is now attached for completeness.)

9. **Date of Next Meeting**

The Committee is reminded that the date of the next meeting is 17 November 2010 at 10.00 am in Committee Suite 1, 2, 3 Westfields, Sandbach.

A risk management training session is to be delivered at the conclusion of the meeting, at approximately 12 noon. Alternative arrangements will be made for those Members who are unable to attend.

There are no Part 2 Items